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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, D/S

DATE: 1 December 1958

FROM : Chief, S/COM

SUBJECT: Branch Report for Calendar Month of November 1958

1. Accomplishments:a. Projects Completed:

25X1A9a . 00.2438 Evaluation of Soviet Seven Year Plan Announcement.
Messrs [REDACTED] - 22 hours.

b. Other Accomplishments:

- 25X1A9a . (1) One CSM and two indicator briefs were submitted.
- 25X1A9a (2) Messrs [REDACTED] continued outside course work toward a PhD in Economics.
- 25X1A9a (3) Mr. [REDACTED] continued outside course work toward an MA in Economics.
- 25X1A9a (4) Messrs [REDACTED] continued "M" Building Course in Elementary Russian.
- 25X1A9a (5) Mr. [REDACTED] continued outside course work toward completion of class work for a Master's degree.
- 25X1A9a (6) Messrs [REDACTED] continued ORR course in Economic Statistics.
- 25X1A9a (7) Miss [REDACTED] continued the second session of ORR Economic Readings in Russian.
- 25X1A9a (8) Mr. [REDACTED] completed OTR course, Writing Workshop.
- (9) Current support ran unusually heavy during the month in consequence of two formidable potential indicators.
- 25X1A9a (10) As Executive Secretary of the EIC/ETSC, Mr. [REDACTED] had an unusually heavy input of time in EIC work for the [REDACTED] in January.
- 25X1C8a

2. Plans:

25X1C8a

- a. Mr. [REDACTED] has approval to take an outside nighttime course in reading improvement at Wakefield High School, Arlington, Virginia.

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- b. Messrs. [REDACTED] plan to take Dr. [REDACTED] course in Report Writing which commences in early January.

3. Administrative Problems and Patterns:

- a. A temporary third clerk-steno is expected early in December. Her arrival will be unusually timely for typing up three basic projects which are to be submitted prior to the Christmas holidays.

4. Particular Problems:

None.

5. Recommendations:

None.

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